



## Thunderbird Friendship Centre

301 Beamish Ave West, P.O. Box 430

Geraldton, ON P0T 1M0

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### Apatisiwin Youth Employment Counsellor

*Full Time Permanent - Geraldton*

Open Until Filled

The Youth Employment Counsellor will ensure the effective and efficient delivery of youth-focused employment and training activities and outcomes to Indigenous youth within catchment area and support and prepare Indigenous youth in attaining their employment and training goals through funded and non-funded program interventions.

#### Summary of Duties

- Collaborate with, and share responsibilities of the Apatisiwin Program with the Employment Counsellor, with a specific focus on serving the needs of Indigenous Youth.
- Provide and support youth-focused employment and training activities and outcomes.
- Career preparation, including guidance and career education and career counselling.
- Coordinating or managing youth-led and youth-focused partnerships and strategies.
- Develop and manage funding interventions and monitor progress.
- Liaise with local businesses, schools, school boards, education institutes and youth-serving agencies to develop partnerships.

#### Preferred Qualifications

- Post-secondary education in Social Services, Youth Work or in related field is preferred; OSSD and/or equivalent diploma; or a combination of relevant education and work related experience.
- Knowledge of educational, employment and training opportunities, trends and labour market information in the area.
- Experience in financial administration processes and budget management is preferred.
- Must have experience in program coordinating, data collection, data management, file maintenance, and evaluation.
- Knowledge and awareness of Indigenous culture and history, with particular emphasis on the social realities that Indigenous youth experience in an urban setting.
- Knowledge of computers and various applications. (Word processing, database programs, internet and email)
- Willing to work evenings and weekends when necessary.

#### What We Offer

- **Excellent health and dental benefits**
- **Employee and family assistance program**
- **Professional development and staff appreciation events**
  - **2 weeks paid time off for Christmas**
- **5 paid additional holidays beyond the mandatory Employment Standards**
  - **Eligible paid sick days, personal days and vacation days**
- **Support and development: ensuring you have the right training, tools and development plan to grow and improve.**
- **An exciting, supportive, fun work environment and community involvement.**

Starting salary range begins at \$46,778 to \$51,975 plus benefits,  
(salary conditional upon qualifications).

Hours of work

8:30am to 4:30 pm Monday-Thursday, 8:30am to 12:00pm Friday

*Interested candidates may call about inquiries or are invited to submit a cover letter, resume and the names of three references with candidate's written permission to contact the provided references in a sealed marked envelope, or by fax or email to the attention of Lazuli Mykulak, Financial/Human Resources Assistant. We appreciate your interest; however, only those selected for an interview will be contacted.*