



Thunderbird Friendship Centre

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Indigenous Community Justice Program Coordinator

Full Time Permanent - Geraldton

Job Posting – Open Until Filled

The Thunderbird Friendship Centre is looking for an experienced, knowledgeable and motivated Indigenous Community Justice Program Coordinator. This role will coordinate the development, implementation and ongoing operation of the program using holistic approaches to justice. The Coordinator will deliver a culturally based pre and post charge diversion program for youth and adults who come into conflict with the law and provide meaningful alternatives which address the needs of the victim(s).

Summary of Duties

- Participate in Committees: Coordinate and facilitate the recruitment, training, and retention of volunteer Steering Committee and Council Members.
- Foster Strong Relationships: Maintain partnerships with judicial and community resources in the implementation, development and maintenance of the Community Justice Program.
- Conduct Healing Circles: Facilitate diversion circles with Council Members, clients, victims and any support person to prepare the Healing Plan for reconciliation and resolution.
- Develop and Deliver Training: Organize and facilitate public education workshops for the community
- Monitor Success: Make and receive appropriate referrals on behalf of program clients and track their progress to ensure effectiveness.
- Build Connections: Network with Indigenous and non-Indigenous resource and service providers

Preferred Qualifications

- Post-Secondary Degree or Diploma in Indigenous Community Justice, Alternative Justice, Criminology, or related field; or a combination of relevant accredited training and extensive related work experience.
- Must have a Criminal Reference check, including a Vulnerable Sector Screening completed and approved prior to commencement of employment.
- Experience in crisis intervention and possess interviewing and counseling skills.
- Demonstrated knowledge of Canadian Justice System and community justice concepts
- Excellent written and oral communication skills, and able to facilitate diverse groups.
- Have experience in program development, data collection, data management, file maintenance, proposal writing and evaluation.

What We Offer

- **Excellent health and dental benefits**
- **Employee and family assistance program**
- **Professional development and staff appreciation events**
 - **2 weeks paid time off for Christmas**
- **5 paid additional holidays beyond the mandatory Employment Standards**
 - **Eligible paid sick days, personal days and vacation days**
- **Support and development: ensuring you have the right training, tools and development plan to grow and improve.**
- **An exciting, supportive, fun work environment and community involvement.**

Starting salary range begins at \$52,879.79 to \$58,755.32 plus benefits,
(salary conditional upon qualifications).

Hours of work

8:30am to 4:30 pm Monday-Thursday, 8:30am to 12:00pm Friday

Interested candidates may call about inquiries or are invited to submit a cover letter, resume and the names of three references with candidate's written permission to contact the provided references in a sealed marked envelope, or by fax or email to the attention of Lazuli Mykulak, Human Resources. We appreciate your interest; however, only those selected for an interview will be contacted.